



President's Message

Dana Hoffman, CEO
Westlake City School District
Work: 440.835.6303 - Email: hoffmand@wlake.org



Welcome Fall!

I registered for the NE Area free PD session with Erin Dickson. I had so much work to do and I procrastinated watching it until the last minute on Friday. Well, it was a great way to end the week and I hope many of you were able to take advantage of the opportunity.

It made me start thinking about things for which I'm grateful. Doesn't this season generally send us down that path? I am thankful for a school year which has students back in the classrooms and most of us back in our offices ready to be of support. I am grateful for everyone who helped plan the October 8th EPOPO conference in Cincinnati and for those who were able to attend. I am also grateful for all of you who are members of this special organization.

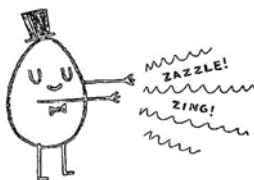
"Gratitude is a quality similar to electricity: It must be produced and discharged and used up in order to exist at all." — William Faulkner

As we approach the holidays, I hope you will all have time to reflect on what makes you grateful and what gives you energy. Then, I wish for more of those things in your lives. As you are reflecting and building your vision for the coming new year, I would like to ask you to consider how EPOPO fits into your story. Is there anything that EPOPO can do to support you? Is there anything you can do to support the association?

I wish you all the joy that seems to be so very special in fall and winter. Did you know that if you hold a positive thought for 16 seconds, another like-thought will join it? This creates what Erin Dickson describes as thought momentum. I wholeheartedly believe this season will bring you many positive and joyful thoughts and memories. Hold onto them and grow them.

Have you heard the Native American parable about the two wolves? It is a story about a grandfather and his grandson. The grandson is inquiring about two wolves at conflict inside him. The grandfather explains that the wolves represent positive energy and negative energy. Knowing only one can survive, the grandson asks which one it will be. To which the grandfather replies, "the one you feed."

SENDING GOOD VIBES



YOUR WAY!

The COVID world has been exhausting. Please take time for yourselves and find ways to feed the good wolf. Be well.

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Committee Reports

National Association of Educational Office Professional (NAEOP) - Katherine Reichley, CEOE



NAEOP will present a Virtual Summit this year with nationally recognized speakers. The first available sessions are on November 17, 2021. They feature Anarose Ingarra-Milch and Denise Ryan and will focus on the "Attitude of Gratitude." The remaining sessions are scheduled for February and April 2022. The November three-hour professional development can be attended by anyone for \$50. NAEOP members receive a 50% discount and pay \$25. Registration is open now. Find out more about the speakers and presentations at: <https://www.naeop.org/virtual-winter-summit>

The Northeast Area of NAEOP is planning their first Professional Development Day May 17-19, 2022. The Delaware Association of Educational Office Professionals (DAEOP) is hosting the event at the Atlantic Sands Hotel in Rehoboth Beach, DE. More details will be available in early 2022, but you can find the Save the Date information on page 8 of this newsletter.

Remember to also put the 2022 NAEOP Annual Conference on your calendar. We will gather in Salt Lake City, Utah, July 17-20, 2022. Conference information is usually available in February.

A few pictures of members who attended the NAEOP Conference, July 2021 in Pittsburgh, PA.



Lunetta Clark & Karen Sever
New PSP Recipients



PSP Certification



Ohio EPO Members
who attended the conference



Dana Hoffman, CEOE
PSP & CEOE Certification



NAEOP Professional Standards Program (PSP) - Katherine Reichley, CEOE

If you are a NAEOP member, you are eligible to participate in the Professional Standards Program (PSP). Beyond NAEOP membership, you need the following:

- Four years of work experience, two must be in an educational institution or educational affiliated institution
- Education and in-service training measured either in clock hours or by degrees
- Association responsibility or participation points which are based on professional memberships, committee participation, and leadership roles



A complete description of the PSP program is available on the NAEOP website: <https://www.naeop.org/programs>. Remember your forms need to be signed by the State PSP Chair before they are submitted to the National Office. I look forward to working with you on this project. Please contact me at kreichley@otterbein.edu to get started.

Committee Reports

Ways & Means - Kelly Rocco, CEOE

Shop Online for EOPO Spirit Wear...

Visit EOPO website to purchase EOPO logoed products such as sweaters, blouses, polos, hand sanitizers, koozies, name badge real and pen . We encourage you to order something today! Show your EOPO spirit at your office and future EOPO Conferences. Items shown below cost \$2.00 each.



Visit https://www.customdepotusa.com/EOPO_c_140.html to place your order.

If you have any questions regarding Spirit Wear, please contact Kelly Rocco, CEOE, at krocco@osconline.org.



Scholarships - Darlene Lewis

The Educational Office Professionals of Ohio (EOPO), is dedicated to promoting professionalism through developing skills, enhancing knowledge, and encouraging growth. To uphold our mission, EOPO offers opportunities to recognize exemplary professionals and support growth in the field through Awards and Scholarships.

\$500 MARTHA L. LEACH MEMBER SCHOLARSHIP

Mrs. Leach was a co-founder of EOPO and this scholarship was named in her honor. The member scholarship is available for the purpose of assisting members of EOPO who 1) wish to continue their formal education, 2) wish to work toward a degree, or 3) are pursuing a Professional Standards Certificate through NAEOP. The nomination form is available on our [website](#) and must be submitted and postmarked by January 7, 2022 to Darlene Lewis, contact information on form.

\$1,000 LILA M. VAN SWERINGEN STUDENT SCHOLARSHIP

Mrs. Van Sweringen was a co-founder of EOPO and this scholarship was named in her honor. The student scholarship which is available to all Ohio students who attend Ohio High Schools and will be attending a post-secondary institution the fall after high school graduation. The scholarship will be awarded to one student who wishes to pursue an office-related career. The nomination form is available on our [website](#) and must be submitted and postmarked by January 7, 2022 to Darlene Lewis, contact information on form.

Committee Reports

Awards - Lunetta Clark

The Educational Office Professionals of Ohio (EOPO), is dedicated to promoting professionalism through developing skills, enhancing knowledge, and encouraging growth. To uphold our mission, EOPO offers opportunities to recognize exemplary professionals and support growth in the field through Awards and Scholarships.

Educational Administrator of The Year Award - 2021

The recipient of the Educational Administrator of the Year Award for 2021 is Mrs. Kathi Maxwell, from Westlake, Ohio. Kathi is the Associate Superintendent of Instruction for the Westlake City School District. Mrs. Maxwell has been with the district for 5 years and in an educational career most of her life. She began her career at Westlake City School as the Director of Academics then was promoted to her current position. At the September 2021 District Board meeting, EOPO President, Dana Hoffman, CEOE presented Kathi Maxwell with her award. Kathi was surprised when she informed of being nominated and winning.



EDUCATIONAL ADMINISTRATOR OF THE YEAR AWARD

Any EOPO member may nominate to nominate a currently employed educational administrator based on his/her personal and professional accomplishments, contributions to education, etc. The nomination form is available on our [website](#) and must be submitted and postmarked by January 7, 2022 to Lunetta Clark, contact information on form.

JACQUALYN MYERS OFFICE PROFESSIONAL OF THE YEAR

This award is presented to a member who has been nominated by her/his peers based on her/his personal and professional accomplishments, membership activities, contribution to education, etc. The recipient must be a current member of NAEOP (our affiliated organization - National Association of Educational Office Professional) as well since the member may then be nominated for NAEOP's annual award. The nomination form is available on our [website](#) and must be submitted and postmarked by January 7, 2022 to Lunetta Clark, contact information on form.

Membership - Need a Director



Electronic membership cards will continue to be emailed to anyone who has joined or renewed their EOPO Membership. If you did not receive your EOPO card electronically, please contact Dana Hoffman, CEOE at 440.835.6303 or hoffmand@wlake.org.

Nominations & Elections - Evelyn Urbin

The committee is looking for someone interested in becoming Membership Director. This position is a Board Elected position and Board Meetings are conducted virtually. No traveling is involved when you commit to a position.



Committee Reports

Webmaster - Lori Dietz

The Board of Directors is asking members to login to the “Members Section” of the website, <http://eopo-oh.org> to verify your contact information so the member directory is correct. You can also visit the website daily to view Updated Items, Stories, Professional Developments and now Jobs and Ads. If you forgot your password please follow the instructions below. If you have questions or want to be featured on our website, please contact Lori Dietz at webmaster@eopo-oh.org.

The screenshot shows the EPO logo (Educational Office Professionals of Ohio) on the left. On the right, the 'MEMBER AREA LOGIN' section includes instructions to click below to be taken to the Member Login screen, a link for 'Not a member yet? Click here to join', and a 'Forgot your password?' link. Below this is a red 'LOGIN' button. A green arrow points from the 'Forgot your password?' link to the 'FORGOT YOUR PASSWORD?' section of the password reset form.

MEMBER AREA LOGIN

Please click below to be taken to the Member Login screen.

Not a member yet? [Click here to join](#)

[Forgot your password?](#)

LOGIN

How to change your password

Enter the email address you used when you joined EPO. And press **SUBMIT**.

QUICK LINKS | **FORGOT YOUR PASSWORD?**

About Us | Please enter your email address and we will send you your username and a link to reset your password

Calendar of Events | **Email:** | **SUBMIT**

You will receive this message on the screen when you press submit. Wait for the email to arrive and follow the directions to change your password.

QUICK LINKS | **MEMBER AREA**

About Us | Your login information will arrive by email.

Calendar of Events

Members Log In

EPO - Educational Office Professionals of Ohio
ID:



Congratulations to Lori Dietz and Michele Newton for EPO’s website winning 2nd place in the NAEOP Website Category. Great job ladies!

Membership Application

Educational Office



Professionals of Ohio

EDUCATIONAL OFFICE PROFESSIONALS OF OHIO



Name _____
Last First MI

Mailing Address:

City State Zip + 4

School/District Name: _____

County _____ Position _____

Phone # (Work) _____ (Home) _____

Fax # (Work) _____ (Home) _____

Email (Work) _____ (Home) _____

Birth Month and Day _____

I heard about EOPO through _____

Member of the National Assn of Educational Office Professionals (NAEOP)? Yes No

CEOE Certification? Yes No

Please send information about NAEOP Yes No

New \$20.00

Renewal \$20.00

Associate \$15.00

Retired \$10.00

(Membership is one full year from membership date)

Mail To:

Kathy Fordos, Treasurer
19702 Lorain Road
Fairview Park, OH 44126

Committee Reports

Please Welcome our Newest Members...



My name is Cathy Gorski, and I'm very excited to be a new member with EOPO. I currently work as the Executive Assistant to the Superintendent at Lake County Board of Developmental Disabilities/Deepwood, Mentor, Ohio. Before that I worked for several years at Lakeland Community College in the Research, Human Resources, and Counseling Departments.

My husband and I love to travel and were able to enjoy a recent trip to Acadia National Park in Maine. We also were able to spend some time at the Finger Lakes in New York.

I am blessed to be a Grandma to Andrew who turned one this month, and another grandson due to arrive in the beginning of December.

Looking forward to being a contributing team member of EOPO and getting to know new people.

- Janet Guggenbiller joined EOPO on October 1, 2021, she works for Amherst Local School District.
- Mary Hiler joined EOPO on September 20, 2021, she is an EMIS Coordinator for her local district.
- Kim Hood joined EOPO on October 1, 2021, she is an Administrative Assistant for the Educational Service Center of Northeast Ohio.
- Taylor Reed joined EOPO on September 20, 2021, she is a Human Resource Assistant for the Southern Ohio Educational Service Center.



Please Welcome our Honorary Members...



Paula Rosenberger, CEO
NAEOP President



Mary Guest, CEO
Past NAEOP President



Professional Development Opportunities



- **EPOO Annual Conferences**

- ◆ October 7, 2022 - Columbus, OH
- ◆ October 6, 2023 - Cleveland, OH

- **NAEOP**

- ◆ Virtual Summit "Attitude of Gratitude" virtual 3-hours of In-Service on November 17, 2021 from 12pm - 3:30pm (1/2 hr. break). Visit www.NAEOP.org for registration.
- ◆ Northeast Area of NAEOP is planning their first Professional Development Day - May 17-19, 2022. Details to follow in early 2022.
- ◆ July 17 - 20, 2022 Annual Conference in Salt Lake City, Utah (see separate attachment flier)

- **American Society of Administrative Professionals:**

- ◆ They continue to post weekly freebies and great articles. Here are links to some on [Setting and Maintaining Boundaries](#) and [Approaches to Networking](#). Check them out.

- **FREE** resource regarding empathy in the workplace. High empathy leads to success in the workplace, stronger relationships, and better quality of life. It's one of our fall conference speakers. Check her out, click on the link. <https://www.youtube.com/watch?v=PqHwUBTFv3Q>

Highlights from EPOO October 8, 2021 Fall Conference



EPOO President, Dana Hoffman, CEOE would like to express the following...

"I would like to thank all the board members for planning the conference and for donations made to Ways & Means as well as table favors."

"I also would like to thank all the members who attended and the speakers for fantastic presentations."

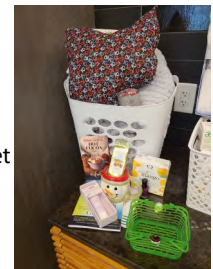
Some of the Donations for Raffle Baskets, thank you to all that donated these lovely gifts.



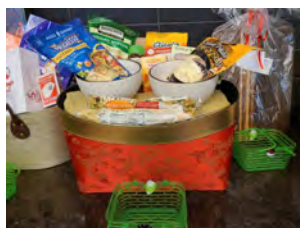
Charcuterie Board



Game Night Basket



Relaxation Basket



Soup Basket



Pamper Me Basket



Herb Basket

Highlights from EOPO October 8, 2021 Fall Conference



Members



Tanya Pryor, Speaker



Nancy Schnoebelen, Imbs, Speaker



Conference Attendees



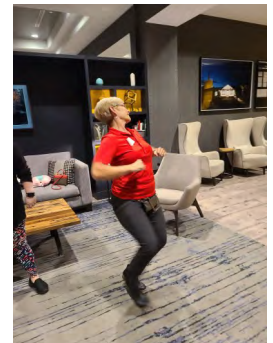
Holly Montgomery won Charcuterie Board



Mary Hiler won Game Night Basket



Taylor Reed won Relaxation Basket



Coleen Vogelgesang EOPO Vice President

Shared Article

Negotiating for Yourself

The ability to negotiate is a skill. Like all good skills, it can be developed.

It helps if you have emotional intelligence...

- Emotional intelligence is a term used to describe both self- and social awareness, and the ability to manage yourself and your relationships. It's often referred to as *EQ*, or as *EI*. Whether or not you go about your day consciously incorporating EQ in your communications, it likely has a significant impact on your career success.
- Being able to self-advocate means you're able to represent your views and interests. If you're skilled at self-advocacy, then you're able to speak up for what's important to you – and to do so with emotional intelligence. With a positive outlook and an orientation toward achievement, you're likely to also bring organizational awareness and empathy to conversations in which you advocate for yourself.

Make your case relevant to your employer...

- Let's say you're wanting to participate in a course or conference. That's great, but what you need to communicate to your principal (boss) is why it makes sense in business terms. You need to provide context that will be relevant and justifiable to whomever will be making the decision on your proposal or request.
- For example, will that conference or course position you to contribute more effectively at *x*, thereby freeing up more of your principal's time to focus on *y* or *z*? Would you be able to increase your productivity or efficiency? Might you propose providing return on investment (ROI) by sharing new skills or insights with colleagues?
- You may hope to negotiate flexible hours, or approval to work from home on certain days or occasions. However such options might impact you, it will help you to frame the request through a business lens. How might this flexible schedule benefit your employer? How might it impact colleagues and clients? There may well be both pros and cons to such a request; anticipate and be prepared to address them. You also want to be prepared to consider a compromise, which can represent a win for all parties.

Track, be prepared to quantify accomplishments...

- Depending on your *ask*, be prepared to build your case in the context of the value you bring to the role and the impacts you have upon the organization. If you routinely track your achievements and the efficiencies/cost savings you've established for your business unit, you have a head start. If you can attach metrics to those efficiencies, that's even better.
- Again depending on your *ask*, it may be relevant to highlight commendations or other recognition that's been extended for a project you undertook, or some other accomplishment. These can also help you articulate your value.
- Be prepared to build your case in the context of the value you bring to the role, and the impacts you make upon the organization.

Do your research...

- Do your homework. If there's any financial impact to your proposal or *ask*, you need to be paying attention to the organization's finances as well as market and economic conditions in general. That's good advice no matter the situation. If you want to advocate for an increase in compensation, though, consider whether the timing is suitable.
- You also want to understand your market value. What kind of compensation packages are available to your peers who have similar skills, responsibilities and accountabilities?
- See what information is publicly available both internally and externally, and check career postings to get a sense of norms within your sector. If you want to negotiate a raise that would lift your compensation above the norm, be sure to articulate the rationale and why your contributions merit such an increment.

(Continued on page 11)

Shared Article

Negotiating for Yourself (con't)

- If you're looking for funding to support professional development, tie the proposed development to the value you bring to the role. It comes back to ROI for your employer – whether that's efficiencies and production, or morale, employee engagement and corporate culture.

Out of your comfort zone?

- It may help to recognize that you likely negotiate on behalf of your principal or organization daily without even blinking an eye. Reflect on a typical week in the office, and the conversations or email communications you have with respect to schedules. You routinely deal with requests for your principal's time, whether with a single colleague, stakeholder or client, or for meetings involving a number of people. Inevitably, you also negotiate changes to committee and other meetings.
- In addition to such negotiations with internal and external stakeholders, you may also negotiate with service providers and suppliers.
- If you've hesitated to negotiate on your own behalf, remind yourself that you already possess and exercise those skills on a routine basis for other people or causes. Then, draw on the same strategies you employ for others' benefit to also pursue your own needs and wants.
- If you're among those who find these processes daunting, remember that they reflect skills you likely deploy on a routine basis on behalf of others. Remember, too, that skills can be learned and refined. Negotiations and self-advocacy aren't always about major issues. If you want to up your skill level, start with some low hanging fruit – negotiations that shouldn't be overly challenging – and keep at it.

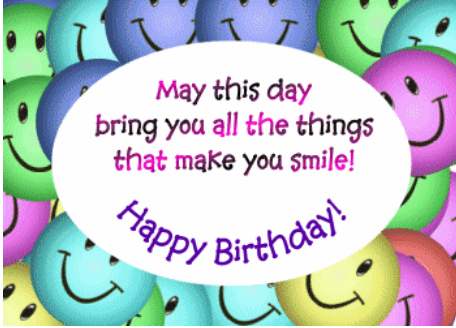
You won't always get what you want... but that's no surprise, and nor should you allow this to deter you. I've yet to meet anyone who always secures what they want or need. If you know someone who does, observe that person closely and take notes!



About the Author: Shelagh Donnelly educates and inspire assistants on topics ranging from meetings and minutes to business acumen, cybersecurity and working with boards. She helps assistants nurture their adaptability, productivity and resilience in order to enjoy the career and continue to add value even as roles evolve. An international speaker, Shelagh worked with C-level executives for more than 25 years and is recognized for her governance expertise. Shelagh founded her globally read Exceptional EA website in 2013, and is the author of the upcoming book, *The Resilient Assistant*.

This article first appeared in Exceptional EA, a globally respected professional development resource for administrative professionals. Visit <https://exceptionalea.com/> to find out more and tell her we sent you.

HAPPY BIRTHDAY



OCTOBER

- Rhonda Schreiber - 10th
- Beki Schreiber - 11th
- Holly Montgomery - 26th
- Lauren Lynn - 29th

NOVEMBER

- Wendy Heslink, CEOE - 1st
- Tracie Pabon - 3rd
- Audrey Bonar - 7th
- Kristine Kozlowski, CEOE - 15th
- Nancy Caldwell - 16th
- Dorothy Campbell - 17th
- Lucy Morgan - 23rd
- Laura Foltz - 30th

DECEMBER

- Dana Hoffman, CEOE - 4th
- Annette Wissel - 11th
- Melinda Jencson - 15th
- Kris Simecek - 16th
- Judy Gagnier - 18th
- Carol Gileot - 23rd
- Lorraine Dietz - 29th
- Jenny Russell - 30th

Important 2021 Dates to Remember...

- November 2 - General Elections (Go Vote!)
- November 7 - Day Light Savings Ends
- November 25 - Thanksgiving Day (Be Thankful for your Family and Health)
- December 7 - Remembrance Day of Pearl Harbor
- **December 13 - Board of Directors Meeting, Conference Call (4pm—5pm)**
- **December 15 - Newsletter Articles due to Lisa Zuk**
- December 21 - 1st Day of Winter
- December 24 - Christmas Eve
- December 25 - Christmas Day
- December 31 - New Year's Eve



2021-2022 Board of Directors

**President**

Dana Hoffman, CEO
Westlake City School District
Administrative Assistant to Superintendent
hoffmand@wlake.org

**Retiree Committee Chair**

Michele Newton
Retired
micheleanewt@gmail.com

**President-Elect**

Lisa Zuk
Westlake City School District
Administrative Assistant to Dir. Business Affairs
zuk@wlake.org

**Webmaster Chair**

Lori Dietz
Polaris Career Center
Executive Assistant to Superintendent
webmaster@eopo-oh.org

**Vice President**

Coleen Vogelgesang, MPA
Mariemont City School District
Executive Assistant to the Superintendent
cvoelgesang@mariemontschools.org

**Scholarship Chair**

Darlene Lewis
Marion Technical College
Administrative Assistant
lewisd@mtc.edu

**Secretary**

Kristine Kozlowski, CEOE
ESC of Northeast Ohio
Project Assistant for Student Wellness Dept.
secretary@eopo-oh.org

**Marketing & Social Media Chair**

Lisa Zuk
Westlake City School District
Administrative Assistant to Dir. Business Affairs
zuk@wlake.org

**Treasurer**

Kathy Fordos
Metzenbaum Center
Administrative Assistant, Passport Program
treasurer@eopo-oh.org

**Ways & Means Chair**

Kelly Rocco, CEOE
Ohio School Council
Program Manager
krocco@osconline.org

**Membership Director**

Available

**Sunshine Chair**

Lucy Morgan
Bethel Tate Local School District
Budget Specialist
contactlmorgan@gmail.com

**Past President & PSP Chair**

Katherine G. H. Reichley, CEOE
Otterbein University
Email: kreichley@otterbein.edu

**Awards Chair**

Lunetta Clark, CEOE
Cleveland Hts.-University Hts. C.S.D.
(lclark@chuh.org)

**Nominations & Elections**

Evelyn Urbin
Westlake City School District
Secretary to High School Principal
Email: evelynnurbin@gmail.com



About Educational Office Professionals of Ohio (EOPO)

WHAT IS EOPO?

The Educational Office Professionals of Ohio (EOPO) is a professional organization for all educational office personnel in Ohio. It is not a bargaining unit and does not enter into negotiations with any educational system.

WHAT IS THE PURPOSE OF EOPO?

The purpose of the Educational Office Professionals of Ohio is to promote professional growth to all persons employed as office personnel in an educational organization in the State of Ohio.

WHO MAY BELONG?

Any person employed in an educational office in the State of Ohio or anyone retired from an educational office position is invited to join EOPO.

HOW DID EOPO COME ABOUT?

A nucleus of interested educational office personnel from all over Ohio, spearheaded by Martha Leach and Lila Van Sweringen, met in Cuyahoga Falls on May 13, 1978. A name and purpose for the organization were chosen, and EOPO became a reality.

BENEFITS OF MEMBERSHIP:

- **Marketing & Social Media** - *The Buckeye Bulletin*, a quarterly publication to members
- **Martha L. Leach Member Scholarship** - a \$500 scholarship awarded annually to a qualifying member pursuing higher education
- **Peer Recognition** - *Jacquelyn S. Myers Office Professional of the Year Award* presented to a member nominated by his/her peers based on personal and professional accomplishments
- **Administrator Recognition** - *Educational Administrator of the Year Award* presented to a currently employed educational administrator nominated on the basis of his/her personal and professional achievements and contributions in education.

POPS - Past Ohio Presidents

President: Katherine G.H. Reichley, CEOE
Otterbein University
1 S. Grove St. - Westerville, OH 43081
PH: 614.823.1173
Email: kreichley@otterbein.edu

EOPO BOARD MEETINGS

All board meetings are open to the membership.
Check the website for specific dates and places.

Past Ohio Presidents

2019-21 Katherine Reichley, CEOE, Otterbein University
2017-19 Mary Beth Smith, Great Oaks Career
2016-17 Cathy Kerns, CEOE, Logan-Hocking Schools
2014-16 Katherine Reichley CEOE, Otterbein Univ.
2012-14 Bonnie Armitage, Otsego Local
2011-12 Cindy Goga CEOE, ESC of Cuyahoga County
2009-11 Donita Smith CEOE, Great Oaks Career
2008-09 Bonnie Armitage, Otsego Local
2007-08 Donita Smith, Great Oaks Career
2006-07 Cindy Goga, ESC of Cuyahoga County
2004-06 Leanne Long, ESC of Cuyahoga County
2003-04 Audrey Bonar, Rolling Hills Local
2002-03 Judi Ross, Great Oaks Career
2001-02 Betty Gillespie, Lancaster City
2000-01 Betty Zillick, Hamilton County ESC
1999-00 Esther Nesselroad CEOE, Fort Frye Local
1998-99 Dorothy Campbell CEOE, Centerville City
1997-98 Cathy Kerns CEOE, Lancaster City
1996-97 Helen Uhlenhake, St. Henry Consolid. Local
1995-96 Cathy (Buchanan) Hubbard, Great Oaks
1994-95 Diane Bennett, Reynoldsburg City
1993-94 Sue Logsdon, Buckeye Central Local
1992-93 Shelva Givins CEOE, Perry Local
1991-92 Esther Nesselroad, Fort Frye Local
1990-91 Barbara Ondrik, Wadsworth City*
1989-90 Jacquelyn Myers, Ohio Dept. of Education*
1988-89 Rachel Myers CEOE, Perkins Local*
1987-88 Shirley Keske-Thoburn, Reynoldsburg City
1986-87 Ruth Regula, Rocky River City
1985-86 Rosemary Wallace, Cleveland City*
1984-85 Wilma Kemper, Kettering City*
1983-84 Alice Lahman, Wood County ESC*
1981-83 Judi Ross, Great Oaks Career
1980-81 Lila Van Sweringen, Cuyahoga Falls City*
1978-80 Martha Leach, Kettering City
National President 1989-90*

MISSION

Educational Office Professionals of Ohio is dedicated to promoting professionalism through developing skills, enhancing knowledge, and encouraging growth.



ALLIANCES:

Buckeye Association of School Administrators
Ohio Assoc. of Elementary School Administrators
Ohio Assoc. of Secondary School Administrators
Coalition of Rural & Appalachian Schools



NATIONAL ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS (NAEOP)

The mission of the Association is to provide professional growth through leadership, education, achievement, recognition, and networking opportunities for educational office professionals.
521 First St., PO Box 10 - Milford, NE 68405 - Phone: 316-942-4822, website: www.naeop.org
EOPO supports the NAEOP Professional Standards Program Certification (PSP).
For more information about joining NAEOP or their programs, please contact Katherine Reichley, CEOE at kreichley@otterbein.edu