



# EOPO Fall Conference

**FRIDAY, OCTOBER 3, 2025**

**8:00 AM - 3:45 PM**

## TOPICS COVERED:

- Tough Talk with Tender Tongues
- AI in the Workplace
- Transitions: Moving Forward



Hyatt Place  
Columbus/Polaris,  
2006 Polaris  
Parkway, Columbus,  
OH 43240  
*Brantley Room*

## REGISTRATION FEE:

- \$135.00 EOPO Members EARLY BIRD (increase to \$145.00 after 9/15/25)
- \$145.00 NAEOP MEMBERS
- \$160.00 NON-MEMBERS; add a new membership (\$25) and pay early bird members amount \$135.00
- \$105.00 RETIRED and POPS Members
- First-time attendees receive a \$10 discount on registration
- \$5.00 convenience fee to pay with credit card.



Applied for  
5.25 Hours  
PSP Credit



**Registration and Payment deadline is September 26, 2025**  
**No cancellations or refunds after September 26, 2025**



**Dr. Rebecca Lee Parker**  
*Tough Talk with Tender Tongues (1.0 & 2.0)*

## *Tough Talk with Tender Tongues (1.0 & 2.0)*

In the best of times, open, honest communication between and among people is challenging. We are concerned that our views will be misunderstood, unpopular, or offensive. So, we choose not to share some of our authentic thoughts and feelings. And while we are mentally editing what we are about to share, we fail to really listen to the ideas, concerns, and evolutionary thinking of others.

And let's face it, we are not living in the best of times. Our daily lives contain a variety of situations that are uncomfortable, stressful, and even confrontational. The diversity among us is often divisive rather celebrated. As a result, we spend more time and energy excluding people and experiences that could enrich our lives. Let's stop stunting our growth!

Tough Talk with Tender Tongues is a paradigm shift in our thinking about public discourse. Nothing is off limits for discussion. And since we know we will not always agree or be comfortable during our dialogues, let us practice engaging in them more effectively. This session will provide you with tips for exploring your own thoughts and feelings and how to express them authentically with others.

### *About the Speaker:*

Dr. Rebecca Lee Parker has a passion and talent for engaging in conversation, dialogue, and debate with the goal of increasing knowledge, understanding, and insight. Over the past 40 years, she has engaged in a diversity of rich experiences with a variety of people, cultures, groups, and organizations, including churches, non-profits, education, and business.

In addition to numerous recognitions, she received during her tenures at The Ohio State University and JP Morgan Chase, Dr. Parker has also been recognized for her community work in Columbus, Ohio, and her national contributions in higher education. Her dissertation, *Understanding the Collegiate Experience of African American Students Living in an Ethnic Enclave on a Predominately White Campus*, was used as a thought piece to generate discussion about the controversial choices minorities make to survive and thrive in our culture.

A passionate lifelong learner Dr. Parker is known for her energetic presence and dedication to meaningful, community-based impact. With a rich background in education and training, she continues to inspire through writing, presentations, and mentoring. Her strength lies in making complex ideas accessible and actionable, and she remains committed to supporting the growth and success of others through effective communication and connection.



## *AI in the Workplace*

In this session, we will cover the basics of how AI functions and discuss ethical, policy-based, and practical considerations for whether/when to use it in the workplace. In doing so, we'll also integrate ways you can model thoughtful AI use for students and fellow professionals in the K-12 environment. Most importantly, we'll demonstrate how you remain the most important part of your work, no matter what technology is available to help. Bring your questions, personal experiences, and opinions related to AI!

Casey Mazzoli, MLIS  
*AI in the Workplace*

### *About the Speaker:*

Casey Mazzoli is the Public Services Librarian at Otterbein University (Westerville, OH). Over the past couple years, she has been leading class sessions and workshops about AI literacy, ethical considerations, and responsible use. She also served on Otterbein's AI task force, helping to develop recommended workplace guidelines for AI use. Prior to Otterbein, she worked in the Columbus Metropolitan Library system and earned her Master's in Library and Information Science from Kent State University.



## *Transitions: Moving Forward*

After learning the difference between changes and transitions, the session will explore the three key phases of transition: Ending, the Neutral Zone, and the New Beginning. Each stage plays a vital role in facilitating growth during times of transition. Unlike simply rushing across a street to avoid traffic, life requires intentional reflection and movement through each phase to navigate our circumstances effectively. References will be made to work and other life transitions.

Katherine Reichley, CEO  
*Transitions: Moving Forward*

### *About the Speaker:*

Katherine Reichley, CEO, is the Academic Assessment and Accreditation Specialist at Otterbein University in Westerville, Ohio, where she has worked for 36 years. Most recently she served two terms at the NAEOP Northeast Area Director concluding her time on the board at the end of July 2024. She lives in Somerset, Ohio with her husband Tim and their dog Sugar. She enjoys entering canned and handmade items in the Perry County Fair.

# Agenda

<b>7:15-8:00 AM</b>	Registration, Continental Breakfast & Networking
<b>8:00 - 8:30 AM</b>	Welcome & Introductions President
<b>8:30 - 10:00 AM</b>	Tough Talk with Tender Tongues (1.0) Dr. Rebecca Lee Parker
<b>10:00 - 10:15 AM</b>	Break, Networking, Raffle
<b>10:15 - 11:30 AM</b>	AI in the Workplace Casey Mazzoli
<b>11:30 - 11:45 AM</b>	EOPD Annual Meeting
<b>11:45 - 12:45 AM</b>	Lunch, Raffle, Networking
<b>12:45 - 1:45 AM</b>	Tough Talk with Tender Tongues (2.0) Dr. Rebecca Lee Parker
<b>1:45 - 2:00 PM</b>	Break, Networking, Raffle
<b>2:00 - 3:15 PM</b>	Transitions: Moving Forward Katherine Reichley, CEOE
<b>3:15 - 3:45 PM</b>	Wrap up, Raffle Winners, Evaluations

**Continental  
Breakfast:**  
Flaky Pastries,  
Fresh-Cut Fruit,  
Assorted  
Cereals,  
Creamy Yogurt,  
Artisan Bread  
with Spreads,  
Coffee or Tea

**Lunch:**  
Deli Sandwich,  
Kettle Chips,  
Fresh Baked  
Cookie





The Educational Office Professionals of Ohio (EOPO) is a dedicated professional organization serving all educational office personnel across Ohio, from public and private K-12 schools to universities and colleges.

The Fall Conference is an annual event designed to support and empower administrative professionals working within educational offices across Ohio. This conference serves as a platform for attendees to enhance their skills, expand their professional network, and stay current on the latest trends and best practices in educational administration. The EOPO Fall Conference not only fosters professional growth but also provides a supportive community for sharing experiences and solutions to common challenges faced in educational offices.

Please join us at the EOPO Fall Conference to invest in your professional growth and connect with a thriving network of educational administrative professionals!

### *Overnight Accommodations*

Reserve a room by September 20, 2025, to get Group discount price of \$129 + tax (two Queen beds).

Hotel: Hyatt Place Columbus/Polaris, 2006 Polaris Parkway, Columbus, OH 43240

Dates: Thursday, October 2, 2025, to Friday, October 3, 2025

Reservations: call the hotel at 614-964-1877 and reference group code G-EOPO

Or, book online using the following link:

<https://www.hyatt.com/en-US/group-booking/CMHZIP/G-EOPO>

### *Social Hour*

Thursday, October 2, 2025 at The Placery (at Hyatt Place Columbus/Polaris, 2006 Polaris Parkway, Columbus, OH 43240) from 6:00 to 8:30 pm

Join us for a social and networking event! The social hour is at no additional cost for registration. Food and drinks are welcome on your own. Add your RSVP on your conference registration form.

**There is no service project this year.**

### *Vacant EOPO Board Positions*

President  
President Elect  
Vice President  
Membership Chair  
Sunshine Chair  
Marketing & Social Media Chair  
Retirees Chair

Contact Teri Hedrick at [nominations@eopo-oh.org](mailto:nominations@eopo-oh.org) if you want to join the Board in any of these vacant positions.

### *EOPO Board Members*

Lisa Zuk, Past President  
Evelyn Urbin, Treasurer  
Coti Robinson, Secretary  
Wendy Main, Awards and Scholarship Chair  
Teri Hedrick, Nominations & Elections Chair  
Katherine Reichley, CEOE, PSP Chair & NAEOP State Representative  
Stephanie Huber, Ways & Means Chair  
Guy Chambers, Webmaster



# EOPO FALL CONFERENCE October 3, 2025 REGISTRATION FORM

**Register online at <https://eopo-oh.org/>**

Or return completed form with a check to:

Lisa Zuk, EOPO, 24365 Hilliard Blvd., Westlake, OH 44145 (email: [zuk@wlake.org](mailto:zuk@wlake.org))

Questions Call Lisa Zuk @ 440-653-3874

Make checks or purchase orders payable to: "Educational Office Professionals of Ohio"

Early Bird Special Deadline is September 15, 2025

Note: \$5.00 convenience fee for credit card payments

Cost of Registration (check one):

- ☐ \$135.00 - EOPO Members Early Bird (increase to \$145.00 after September 15, 2025)
- ☐ \$135.00 - EOPO Conference First Timer (receive a \$10 discount on registration)
- ☐ \$145.00 - NAEOP Members
- ☐ \$145.00 - EOPO Member registering September 16, 2025 to September 26, 2025
- ☐ \$160.00 - Non-Members; Add a new Membership (\$25) & pay early bird members amount (\$135.00)
- ☐ \$105.00 - Retired Members and POPS Members

Registration and Payment deadline is September 26, 2025

No cancellations or refunds after September 26, 2025

- ☐ \$25.00 - Renew membership (\$1 convenience fee added for credit card payments)
- ☐ \$10.00 - Retired membership fee (\$1 convenience fee added for credit card payments)
- ☐ \$10.00 - POPS membership fee (\$1 convenience fee added for credit card payments)
- ☐ \$20.00 - Associate membership fee (\$1 convenience fee added for credit card payments)

Name: \_\_\_\_\_ District/School Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Any special dietary needs? \_\_\_\_\_

Will you be attending the social event on Thursday, October 2, 2025, @ 6:00 PM at The Placery?

☐ Yes ☐ No ☐ Maybe

I heard about EOPO through (name): \_\_\_\_\_

Total amount enclosed: \$\_\_\_\_\_ Check# \_\_\_\_\_ PO# \_\_\_\_\_ Invoice my district: ☐

Registration and payment deadline is September 26, 2025.

No cancellations or refunds after September 26, 2025.